

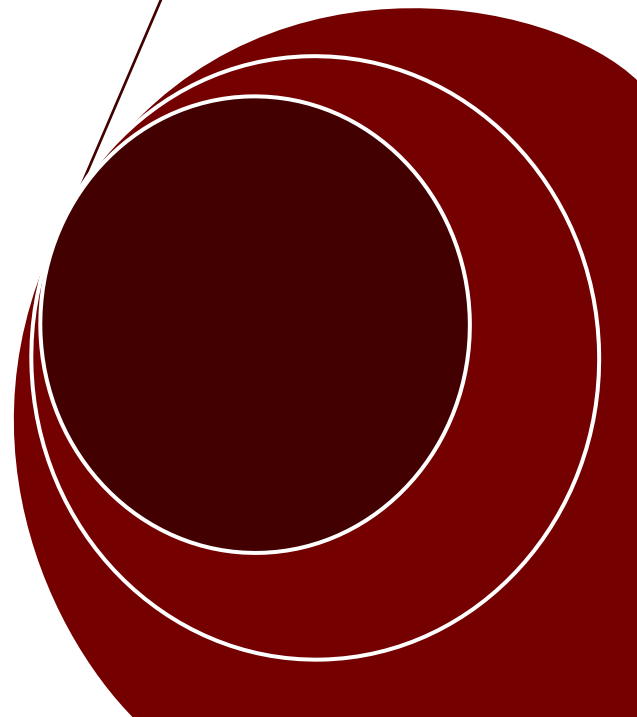
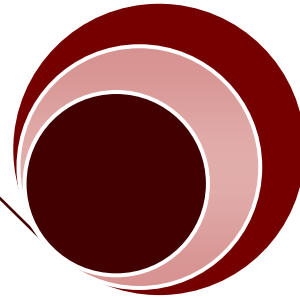
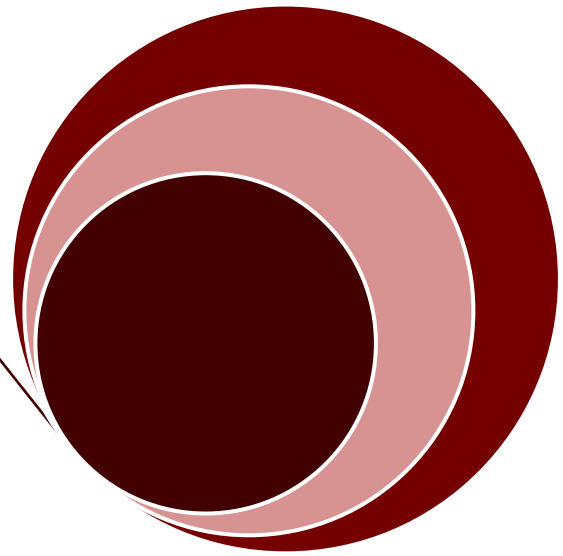


William R. Mead Training Academy

Inside this packet you will find a brief overview of the school and description of the course starting in your area.

[**Program Level:** I and II]

[**Locations:** San Diego, Colton & Fresno]



**William R. Mead-Training Academy (WRM-TA)
School Overview**

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William R. Mead-Training Academy (WRM-TA) School Overview

History

The William R. Mead-Training Academy operates as a service of Mental Health Systems, Inc., a California Non-Profit Corporation organized and operated pursuant to 501(c)(3) of the Federal Internal Revenue Code.

Mental Health Systems, Inc. established a training and development department in 1999 with the purpose of providing the highest quality and standards of education to MHS professionals and our communities. To date, MHS, Inc. has offered more than 28 highly acclaimed statewide conferences and hundreds of trainings, some of which include: Domestic Violence, Ethics, Gender Responsiveness, Older Adult, Co-occurring Disorders and many more. MHS, Inc. has built a reputation for excellence in training and education. We continue the service of providing training with William R. Mead-Training Academy (WRM-TA) which was a state registered school for counselors. We were registered with the state of California Bureau for Private and Postsecondary Vocational Education (BPPVE). The CA BPPVE is no longer operational as of July 2007. Currently we have submitted a voluntary agreement with Department of Consumer Affairs which states we will continue to follow all state requirements for registered or approved school.

Accreditations & Approvals

MHS is a CAADAC, CAADE, BBS, BRN, APA, Breining Institute and CAARR Continued Education (CE) Provider. Continuing Education Credit is determined by course content. Not all individual courses have CE credit. The Academy is a Comprehensive CAADAC approved program and the Prevention Course is also approved by CAADAC. The William R. Mead Training Academy is currently licensed under Department of Consumer Affairs. The WRM-TA is approved for CAARR - CAS I, CAS II and the Certified Recovery Program Manager (CRPM). Most certifying agencies accept Mead Academy Clinical Supervision Courses. Breining Institute has approved The Academy for the Registered Addiction Specialist and the Master –Registered Addiction Specialist certification. The Clinical Supervision course is a BBS approved course

The William R. Mead Training Academy has a transfer agreement with Springfield College.

Curriculum

Students will be prepared to meet the definition of counselor duties as described in the Department of Alcohol and Other Drugs Programs (DADP) counselor regulations “Counseling services” means any of the following activities:

- (A) Evaluating participants’, patients’, or residents’ AOD treatment or recovery needs, including screening prior to admission, intake and assessment of need for services at the time of admission;
- (B) Developing and updating of a treatment or recovery plan;
- (C) Implementing the treatment or recovery plan;
- (D) Continuing assessment and treatment planning;
- (E) Conducting individual counseling sessions, group counseling sessions, face-to-face interviews, or counseling for families, couples and other individuals significant in the life of the participants, patients, or residents; and
- (F) Documenting counseling activities, assessment, treatment and recovery planning, clinical reports related to treatment provided, progress notes, discharge summaries and all other client related data.

William R. Mead-Training Academy (WRM-TA) School Overview

WRM-TA provides training in addiction counseling that meets the state Department of Alcohol and Drug Programs (DADP) requirements for certification in drug and alcohol counseling. Our program follows the Tap 21 Knowledge, Skills and Attitudes of Professional Counselors curriculum. Students completing the WRM-TA program will be prepared to apply for the Certified Alcohol and Drug Abuse Counselor (CADC), CAARR (CAS) and Breining Institute (RAS).

Credential Courses

The William R. Mead Academy provides the following courses:

- Practical Knowledge & Attitudes
- Skill Development
- Advanced Application to process
- Co-Occurring Studies
- Gender Studies
- Criminal Justice
- Contracts & Operations in AOD
- AOD Nurses Studies Program
- Clinical Supervision
- Prevention

Course Description

Upcoming class schedule is at the end of this course overview or you can request a full course description in PDF format via email at wrmta@mhsinc.org.

Program Description

The Alcohol and Other Drug (AOD) Studies Certificate Program has three full programs.

Comprehensive AOD Program-I

Designed to introduce and develop counseling skills and knowledge as it relates to chemical dependency. Course consists of academic instruction in the following areas:

1. Practical Knowledge & Attitudes
2. Skill Development
3. Advanced Application to process
4. Co-Occurring Studies
5. Gender Studies
6. Criminal Justice
7. Contracts & Operations in AOD

All seven (7) Courses are required for successful completion of AOD program level-I

William R. Mead-Training Academy (WRM-TA) School Overview

Comprehensive Extension AOD Program-II

Designed to introduce and develop principles of counseling as it relates to chemical dependency. Course consists of Comprehensive I academic instruction and a Classroom Practicum Course.

1. Practical Knowledge & Attitudes
2. Skill Development
3. Advanced Application to process
4. Co-Occurring Studies
5. Gender Studies
6. Criminal Justice
7. Contracts & Operations in AOD
8. Supervised Practicum (internship)

All eight (8) Courses are required for successful completion of AOD extension program-II

Detailed Program Information

Comprehensive Alcohol & Other Drug Studies Program-I

(CAARR & Breining Institute approved)

- Alcohol and Drug Studies (315 hours)
 - Seven Courses @ 45 hours each
 - Includes 3 Certificates of Expertise in:
 - Co-Occurring
 - Gender
 - Forensic (Criminal Justice)
 - **Total Hours 315**

Comprehensive Extension Alcohol & Other Drug Studies Program-II

(CAADAC I, CAADAC II and CAS II)

- Alcohol and Drug Studies (315 hours)
 - Seven courses @ 45 hours each
 - 3 Certificates of Expertise in:
 - Co-Occurring
 - Gender
 - Forensic (Criminal Justice)
- Practicum class @ 45 hours
 - **Total Hours 360**

NOTES: Management and Clinical supervision meet requirements for Certified Clinical Supervisor for CAADAC and Breining Institute CCS certification.

Case Management meets the requirements for Certified Program Manager CAARR CPS certification. Clinical supervision course meets BBS requirements for MFT's.

William R. Mead-Training Academy (WRM-TA) School Overview

Course Information

The instruction is set in courses in which a student may enroll and get a certificate for individual course study. Course studies consist of classes covering many different topics. Students who successfully complete a course study may be eligible for and/or may apply for certification with certifying agencies in CA depending upon the certifying agency requirements. Each certifying agency has different and explicit requirements for application such as: amount of academic hours, written assessments, costs, hours of internship and work experience hours. Students are encouraged to discuss their specific needs to help identify which course study and certification may be appropriate for them. Upon satisfactory completion of a course study the student will receive a credential as recognition of educational achievement in that specific course study.

Course studies are designed to prepare individuals for entry or continued employment in the substance abuse counseling field at a professional level. Some of the topics covered are substance abuse, assessment, treatment planning, community outreach, cultural competency, practicum, pharmacology, ethics and crisis management. Studies cover counseling theories, specific target populations, advanced intervention techniques, gender specific strategies, and family systems studies among many other specialized issues.

Who Should Attend

Applicants who are either working in or considering working in the field of addiction counseling, co-occurring, management or the prevention field are eligible for the courses. Applicants who work or want to work with specific populations may decide take specific Courses and receive a credential in that area of expertise. Applicants wanting to apply to a management position in a non profit setting may want to take the management course. Participants seeking to become certified clinical supervisors would complete the management and clinical courses.

Locations

San Diego

9465 Farnham Street, San Diego, CA 92123

Colton

790 Via Lata, Colton, CA 92324

Fresno

2550 W Clinton Ave., Fresno, CA 93705

South County- Chula Vista - Monolingual only

TBA

William R. Mead-Training Academy (WRM-TA) School Overview

AOD Certification Program Fee

Comprehensive Alcohol & Other Drug Studies-I

(CAARR & Breining Institute Approved)

- **General fee is \$2,205** that includes a non-refundable registration and material fee of \$150 that is *due* in orientation. The tuition fee of \$2,055 can be paid in payments throughout the 49 weeks of instruction.
- **Non-Profit fee* is \$1,985** that includes a non-refundable registration and material fee of \$150 that is due at orientation. The tuition fee of \$1,835 can be paid in payments throughout the 49 weeks of instruction. **Proof of non-profit status in the form of a letter is requested from prospect student in order to get this fee.*

Comprehensive Extension Alcohol & Other Drug Studies-II

(CAADAC Approved)

- **General fee is \$2,520** that includes a non-refundable fee for registration and materials \$300 that is *due* at orientation. The tuition fee of \$2,220 can be paid in payments throughout the 49 weeks of instruction.
- **Non-Profit Fee is \$2,268** that includes a non-refundable registration and material fee of \$300 that is *due* at orientation. The tuition fee of \$1,968 can be paid in payments throughout the 49 weeks of instruction. **Proof of non-profit status in the form of a letter is requested from prospect student in order to get this fee.*

Students need to make the minimum amount of payment for each course in order to receive a certificate of expertise for Courses 5, 6 & 7 or certificates will not be awarded. Students can be placed in probation for nonpayment which can lead to withdrawal from program. Students must have a zero balance at least two weeks prior to their last class or their completion certificate will not be awarded until all financial dues are paid. NO EXCEPTIONS

Credential Course Fees

- Practical Knowledge & Attitudes- \$360 for 7 classes & 45 CE credits
- Skill Development- \$360 for 7 classes & 45 CE credits
- Advanced Application to process- \$360 for 7 classes & 45 CE credits
- Co-Occurring Studies- \$360 for 7 classes & 45 CE credits includes certificate of expertise
- Gender Studies- \$360 for 7 classes & 45 CE credits includes certificate of expertise
- Criminal Justice- \$360 for 7 classes & 45 CE credits includes certificate of expertise
- Contracts & Operations in AOD- \$360 for 7 classes & 45 CE credits
- AOD Nurses Studies Program- *Coming Soon!*
- Clinical Supervision- \$240 for 3 classes & 24 CE credits includes completion certificate
- Prevention- \$499 for 6 classes & 45 CE credits includes completion certificate

Payment of Fees

All registration and material fees are due at orientation. Tuition fees must be paid according to the payment plan designed for each module within the course the student is completing. Non-profit discount fees are only available for students working for a non-profit agency and enrolled in a full program, a letter from the agency is required. There are no discounts offered for individual classes or individual courses, only for full program enrollment.

William R. Mead-Training Academy (WRM-TA) School Overview

Financial Aid

There is no financial aid such as loans or grants available. WRM-TA is an affordable alternative, at half the cost, to other comparable private post secondary institutions. In addition, we offer discounted courses to non-profit agencies in CA. WRM-TA is developed as a community service to provide quality educational instruction to programs and people working in the field of AOD services. Our program is also designed to allow students to complete the program while still working. We offer payment plans to our students.

Refund Policy

Full Course

If notice of cancellation or withdrawal is made in writing prior to the first day of instruction, MHS will refund 100 percent of the amount of tuition paid. Registration & material Fee is not refundable. If the student drops before the first class starts then the material fee will be refunded if materials are returned. This policy does not apply to those students who drop their program once it has started and they have attended at least 3 classes. Please see refund timeframe & refund formula for details.

Eligibility: When requested a refund, the request must be in writing. No exceptions

Refund Formula & Responsibility

Time of Withdrawal

Within three days of signing this contract
During the first class (*first week*)
Second Class (*second week*)
After three weeks & prior to the 7th week
Completion of 1 Course or less than 50% of program
After 50% of program is completed

Student's Responsibility

0% of tuition plus registration fee
\$63 of tuition plus the registration fee
\$126 of tuition plus the registration fee
\$63 per class plus the registration & material fee
\$315 per Course plus the registration & material fee
100% of total tuition plus registration & material fee

Individual Workshop Attendance- Continuing Education Credit

If notice of cancellation or withdrawal is made in writing within 24 hrs prior to the first day of instruction, MHS will refund 100 percent of the amount paid. No other refunds will be given. Once the class has started there are no refunds.

Financial Arrangements

Class fees will be accepted before class starts. Students are expected to arrive early to make financial, homework or special assignment arrangements. Students are expected to pay fees in the timely manner according to the registration agreement. Payment can be made using the following methods: checks, money orders, cash and all major credit cards are accepted. All payments will receive a receipt. No exceptions.

- Check and money orders can be mailed to the corporate administration office.
 - 9465 Farnham Street, San Diego, CA 92123 ATT: WRM-TA
 - A \$25 fee will be charged on all returned checks.
- Payment may be made weekly before class starts with the school coordinator of your location.
- Credit card forms may be requested and completed with the student enrollment Specialist via phone: 858-573-2600 x 1709 or email: wrmta@mhsinc.org
- There is a 3% charge on all credit card transactions due at the time of the transaction.

Interns or field placement students who are volunteering at non-profit agencies will be given the nonprofit discount. Students, interns and volunteers will be asked to show proof of non profit or other discount status.

William R. Mead-Training Academy (WRM-TA) School Overview

Student Information

See student handbook for attendance, special project, homework and other information. Student handbook will be given at orientation.

Certification Information

More information on Certifications in California is available at the below websites that William R. Mead Academy has full course approvals with.

- **California Association of Addictions Recovery Resources (CAARR)**
www.caarr.org
- **California Association of Alcoholism and Drug Abuse Counselors (CAADAC)**
www.caadac.org
- **Breining Institute**
www.breininginstitute.com
- **Springfield College**
<http://www.springfieldcollege.edu/shs>

The William R. Mead Training Academy provides career training, not formal education, and is not affiliated with any college or university. * The units and certificate earned in this program will not be transferable to any college or university in the future. In addition, the certificate you earn from the WRM-TA will not serve as a basis for obtaining a degree at a college or university.

**Exception Springfield College*

Continuing Education Information

Individual Workshops are designed for alcohol and drug counselors, social workers, case managers and other health-care professionals wanting continuing education hours. Classes include advance knowledge and skill development.

Mental Health Systems, Inc. is an approved provider for the following professionals:

Nurses: Mental Health Systems, Inc. is approved by the California Board of Registered Nursing (Provider #CEP 15343)

LCSWs/MFTs: Course meets the qualification for 4 hours of continuing education credits as required by the California Board of Behavioral Sciences (Provider #PCE 2280)

CAADE: California Association for AOD Educators (Provider #CP40-830-A-0311)

CAADAC: California Association of Alcoholism and Drug Abuse Counselors (Provider # 1S-01-478-1011)

CAARR: California Association of Addiction Recovery Resources (Provider #5046).

RAS: Breining Institute Registered Addictions Specialist (Provider #CEP0803031013-WRM-HS-CW)

PSYCHOLOGISTS: Mental Health Systems, Inc. is approved by the American Psychological Association (APA) to sponsor continuing education for psychologists (Provider # 1719)

Mental Health Systems Inc. maintains responsibility for these educational activities.

Contact Information

If you have any questions/concerns about the school overview, policies or procedures please feel free to contact us at:

- Phone: 858-573-2600 x 1709- Admissions Coordinator- Alma Linares
- Email: wrmta@mhisnc.org